

## **Terms and Conditions**

**The following terms and conditions relate to the public use of IT facilities offered by Bostall Library Community Group (BLCG) by access to its servers whether within library buildings or from other locations.**

BLCG offers, as part of its core service, IT-based resources, including a web-site and access within its library to the Internet, web-based email and other services.

Standard office software is also available at the library for word processing, spreadsheets, databases and presentations.

There are several public access computers available at the libraries managed by BLCG.

Computers are bookable at the library. Some computers are reserved for specific use, and computers may be reserved from time to time at the library for courses and other organised events.

### **Use by children and young people**

BLCG offers within its library access to the World Wide Web designed to exclude offensive or undesirable material. Parents and carers are nevertheless referred to the disclaimer below and are strongly advised to supervise use of the internet by children. BLCG reserves the right to restrict or prevent use of the internet by children in those circumstances in which it appears to a Member of Staff or Volunteer that access to offensive or undesirable material may occur.

### **Disclaimer**

BLCG cannot be held responsible for the accuracy, authenticity or suitability of material accessed or retrieved by customers, whether by accident or design, within its library or via links within its website. Users must at all times comply with the terms of the Computer Misuse Act 1990, the Data Protection Act 1998, the Copyright Designs and Patents Act 1988, the Obscene Publications Acts 1959 and 1964, the Telecommunications Act 1984, and all other legislation governing the use of computer and communications facilities. BLCG reserves the right to withdraw services from customers who fail to comply with current legislation or the above terms and conditions, and reserves the right immediately to terminate the use of equipment within its library by any user who in the opinion of a Member of Staff or Volunteer is attempting to view, receive or transmit offensive or undesirable material, or otherwise misusing the facilities offered. The matter may also be referred to the Police in extreme cases.

The provision of access to computing facilities by BLCG, through its library or website, does not imply a licence for the storing, printing, reproduction or transmission of any material offered and users rely entirely on their own resources and advisors in determining acceptable practice under the Copyright legislation currently in force.

Users rely on their own resources for the security of personal or private information transmitted over the internet from library computers and are advised to ensure that their user PIN and financial details are kept secure.

This acceptable use policy complies with national guidelines endorsed by CILIP (the Chartered Institute of Library and Information Professionals), and UKOLN (the UK Office for Library Networking).